



New Features in Version 2.0

For more details, please see the Online Guide. Click ? on the control panel to access the new Help Centre, which also gives fast access to our web site for latest information.

Command Sequences

[\(Quite Imposing Plus only\)](#)

A new **Sequences** dialog allows the user to string together imposition commands and give the results a name. Optionally, the user can suppress prompts and provide a custom message for speed, so that less trained users can use a system that has been already set up.

Shuffle Assistant

This is a new option on the **Shuffle Pages** for imposition function. It allows the user to type in a page count, rows and columns, then fill in only the page numbers on the front of the first sheet. It can then work the correct rule for the most common saddle stitched, perfect bound and cut stacks imposition (signature). Shuffle pages also now supports advanced rules for cut stacks impositions.

PDF/X Support

[\(Quite Imposing Plus only\)](#)

Optionally (Off by default in Preferences) Quite Imposing Plus will work to preserve PDF/X data in all imposition functions. Both PDF/X-1a and PDF/X-3 are supported. Quite Imposing Plus is not a preflight tool or converter,

but will check the PDF/X status of the files it works with. For instance, it will make sure that a booklet imposed from PDF/X-3 file is a PDF/X-3 file.

Command History and XML

[\(Quite Imposing Plus only\)](#)

This release stores a history of *all* the commands that were used to make a particular PDF. They are an embedded XML file (visible in **Documents>File attachments** in Acrobat 6.0).

The commands can be inspected in Quite Imposing Plus **Info** panel, which can now show either layout or commands. As well as providing an audit trail, commands can be directly imported into **Command Sequences**, allowing almost any working imposition to be repeated i.e. imposition by example.

N-up Centering

The **N-up** and **Step and Repeat**

functions now allow the resulting page to be centered. This is a huge time saver.

Bates Stamping

[\(Quite Imposing Plus only\)](#)

The **Stick On Page Numbers** function allows a user to enter numbers with a leading zero. The resulting numbers will have at least the same number of digits. For instance, if a user typed 0098, the pages will be numbered 0098, 0099, 0100, etc.

Impose Annotations / Form Fields

This is an option now in preferences to decide whether form fields and annotations are discarded (as in 1.0) or converted to part of the imposition.

QI button

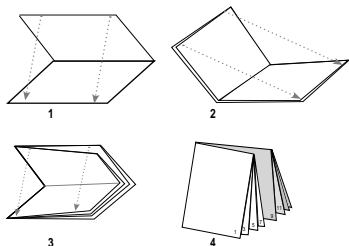
There is now a QI button to give fast access to the Quite Imposing Control Panel without going through the menus. (Note: in Acrobat 6 and later, you may need to use **View > Toolbars > Advanced editing** to see the button.)

Introduction

This Guide will give you a quick and easy reference for Quite Imposing and Quite Imposing Plus 2.0. We hope to help you get up and running as quickly as possible. Quite Imposing Plus is an Acrobat Plug-in that enables you to impose simple booklets, complex signatures and much more within Acrobat. Quite Imposing Plus 2.0 automates the imposition process, and adds other powerful features.

Understanding Imposition

If you are unfamiliar with imposition in printing, a simple way to show you the process is to make a “folding dummy”.



Take a single sheet of paper (letter size or A4 will work for this example) and fold it in half. Bring the two shorter edges together, crease and fold the following figure (shown above). Then number the pages as you would in a normal book, front and back. If you followed the example exactly the page numbers on your folding dummy will match the example.

Now open that sheet of paper. The way a sheet is folded determines the way the pages are arranged.



Front Sheet

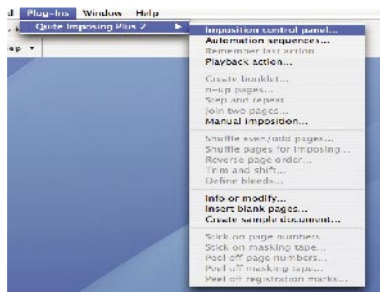


Back Sheet

Of course there are other considerations when preparing a publication for production other than determining imposition order. The types of press marks to be printed and the placement must be defined: if the book is to be saddle stitched or perfect bound (or some other signature setup), compensation for signature creep, and allowance for trimming of each page must be made when laying out a sheet.

Getting Started

Once you've installed the software you can now launch Adobe Acrobat. You will see an addition to the Plug-ins menu: **Quite Imposing Plus 2.**



In this guide we will show you not only how to create a booklet but also how to set up a saddle stitch or perfect bound booklet, step and repeat, define bleeds and creep and much more...

Creating a Booklet

- 1) Open your PDF Document.
In this example I have opened a 32 page, 8.5" x 11" saddle stitched document and I would like to create a booklet for the final output to be printed on an 11" x 17" sheet.

Note: I have chosen to make this booklet saddle stitched. If you are unfamiliar with this printing term please see the Online Guide for clarification.

- 2) To access Quite Imposing Plus, simply select **Plug-Ins** and then **Quite Imposing Plus** from Acrobat's Menu bar. Then select the **Imposition Control Panel** as shown here.



Quite Imposing has a similar but simpler control panel.

- 3) Click **Booklet** button.
A dialog box will appear.

Note: in this dialog we will ask you a series of questions and give you options that will work best for the particular job you are running.

- 4) Click **Next** button to continue.
A dialog box will appear.

In this example I have selected

- Make the booklet page large enough to hold two copies of the largest page in the original document, side by side. Scale 100%.

- 5) Click **Next** button to continue.
A dialog box will appear.

In this example I have selected

- Saddle stitched.

- 6) Click **Next** button to continue.
A dialog box will appear.

- 7) In this example I have selected
 - Interleave (front, back, front, back...).
 - Normal (use this also if you are printing only on one side).

- 8) Click **Next** button to continue.
A dialog box will appear.

In this example I have selected

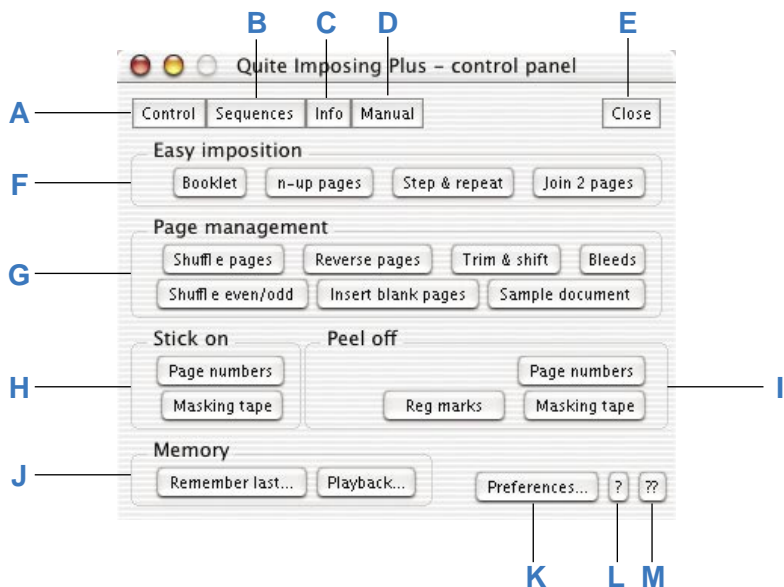
- Centre each page in its half of the sheet. Recommended in most cases.

- 9) Click the **Finish** button .

Note: you can now see the finished piece.

- 10) You can now Print or Save your document.

Quite Imposing Plus Control Panel



- | | |
|---|---|
| <p>A Return to the control panel from other panels.</p> <p>B Click to set up automation sequences to run multiple commands at once, with or without prompting.</p> <p>C Click to show info on what commands and layout made the current document.</p> <p>D Click to run Manual Impositions.</p> <p>E Click to Close Control Panel.</p> <p>F Basic signature creation: simple booklets*, n-up*, step & repeat, join 2 pages*.</p> <p>G Click to set up pages before signature creation. Shuffle for imposing*, reverse order*, trim & shift including creep*, bleeds, even/odd shuffle*, insert blank</p> | <p>pages*, or create a sample document for practice*.</p> <p>H Click to place and stick on page numbers also mask numbers and use Bates stamping.</p> <p>I Remove page numbers etc. stuck on in error.</p> <p>J* Basic memory and playback of single commands.</p> <p>K* Preferences including new page sizes and background sheets.</p> <p>L* Help centre - access to the online guide, up-to-date web pages, and registration.</p> <p>M* License information and plug-in version.</p> |
|---|---|

Note: functions marked with * are also in Quite Imposing.

Shuffle Pages for Imposing

In this example we'll show you how to set up a 48 page (8.5" x 11") saddle stitched booklet , 4-up, head to head using our new **Shuffle Assistant**.

- 1) Open document in Acrobat. If you don't have a 48 page PDF available, you can use the **Sample Document** feature to make one. The large numbers on these new pages will help you see at a glance what is happening.
- 2) Select the **Shuffle pages** button from the Imposition control panel (or from the Plug-ins > Quite Imposing Plus pull down menu).
- 3) Check **Create a new document instead of modifying this one**.

Note: you don't have to do this but it's a good habit to get into if you forget to save your original document.

- 4) Click the **Shuffle assistant** button.

Layout of sheet

Columns: **2**

Rows: **2**

Page Count **48**

Click **Next** button.

Sheet 1 (front)

1 **48**

Check the **180 degrees** box on both (note: this will make your setup head to head).

4 **45**

To learn more about page rotation or turning pages sideways or upside down please see our Online Guide.

Notice you get a nice little graphic with page numbers and placement.

- 5) Click the **More** button if you want to preview more sheets.

Note: this button will take you to a dialog box that will have the rules you will need for this job. Remember you do not have to enter all of the numbers as the assistant is able to repeat a signature throughout your entire job. It doesn't matter how many pages you have.

Number of pages in each group 8.

Select saddle stitched.

Rule is 1* 8* 4 5 7* 2* 6 3

Click the **OK** button.

- 6) Click the **Finish** button.

This takes you back to the first dialog box where the shuffle assistant has correctly given the group size and the rules for the signature.

Click the **OK** button.

The next step is to action N-up. Please see next page for this section.

N-up Pages

N-up is the placement of your signature on the final output sheet.

To continue with the 48 page booklet above:

- 1) Select **n-up pages** from the control panel.
- 2) Check **Create a new document instead of modifying this one.**
- 3) Sheet will not be trimmed.
- 4) No, place all pages full size 100%.

Click the **Next** button.

- 5) Select **Margins.**
Space at edge of sheet 0.125 (note: you can change this if you need a larger value).
Space between each page 0.

Note: if you need more advanced margins or spacing see the Online Guide for information on the **Advanced** button features.

Check **Add crop marks.**

Note: click the **Custom** button and choose from 5 unique sets of marks.
In this example I selected style #3
Click **Next** button.

- 6) **Size and shape of sheets.**
Not sure what your final output size is or you don't see it in the pop-up?
Please see our Online Guide for **Defining backgrounds.**

In this case I selected 19 inches x 25 inches from the pop-up

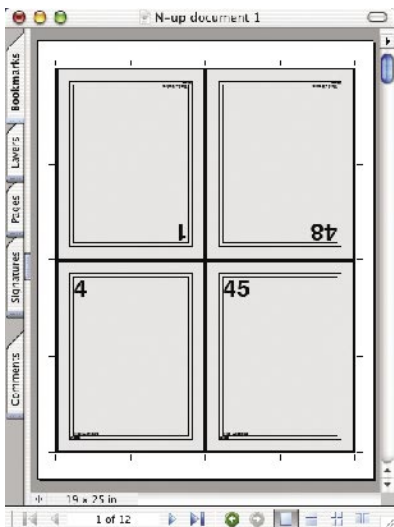
- Best fit (tall)
2 across
2 down.

Note: align is a new feature in version 2.0.

Align: Click the **Set** button.
Select **Centre.**

Click the **Finish** button.

You can now Save or Print your document.



Trim and Shift

This feature allows you to resize pages and move the contents of these pages. Check out our Online Guide for a detailed comparison between Adobe's Crop pages and Trim and Shift.

In this example we are going to show you how Trim and Shift can be used to centre a document on a larger sheet.

Let's say you have a document 11.25 x 8.75in with crop marks and you would like to have that centered on a 12.5 x 9.5in sheet.

- 1) Open document in Acrobat.
- 2) To access Quite Imposing Plus, simply select **Plug-Ins** and then **Quite Imposing Plus** from Acrobat's Menu bar. Then select the **Imposition Control Panel**.
- 3) Click **Trim and Shift** button. A dialog box will appear.

Check **Create a new document instead of modifying this one**.

Note: if you are trimming or shifting your pages around it's always a good idea to create a new document. Also we recommend backing up your files.

Click the **Advanced options** button to make sure the original is selected.

Select

- Entire document.
- All pages in a range.

Click **Next** button.

- 4) Select
 - Make all pages the same size (trim and shift on all edges).

Now, select 12.5 x 9.5in from the pop-up.

- Wide.

Note: if you haven't created a 12.5 x 9.5in sheet, please see our Online Guide on how to easily create and define a background sheet.

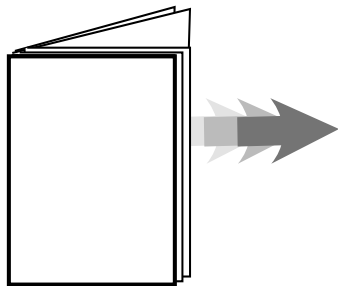
- 5) Select
 - Don't shift the contents of the pages.

Click the **Finish** button.

Note: along with trimming, shifting, centering and cropping your documents, the Trim and Shift feature is also where you will be able to easily add **Creep** to your documents.

Define Creep

When signatures are folded the live area or image area of the inside pages may extend slightly past the image area of the outside pages. With a saddle stitched book each folded signature is placed inside (or nested) another folded signature. The increased thickness of the folded pages cause the inside signature to extend past the pages inside where it was placed. This is called **Creep** (or Shingling). If you are using perfect bound for a job, the creep is limited to the pages built in each individual signature.



If you need to apply creep to your entire document or to individual pages this can easily be done using our creep function.

Example:

There is no one-size-fits-all recipe for creep, but if you don't have any bleed, this recipe should usually work.

For a 72 page signature you would have an 18 sheet binding. So the amount of the creep would be 18 x thickness of sheet.

In the **Trim & Shift** shifting options you would type creep for each group of 72. Shift outside pages by: (amount) Shift inside pages by: 0

The result of this would be that the centre is unchanged, but that as you get closer to the outside, there will be extra space in between pages, reaching the maximum on pages 72-1.

For more detailed information on adding creep to your documents please see our Online Guide.